

# COACH REGISTRATION INSTRUCTIONS

This is done every season that you coach!

#1) Go to the BASC website: [www.bascok.com](http://www.bascok.com).

Click on the coaches tab, coach registration.



#2 Returning Coaches: Log in with your username & password.

New coaches: Create a new account.



SEE PAGE 2 BELOW FOR BACKGROUND CHECK INFO!

# A MANDATORY BACKGROUND CHECK IS NEEDED FOR EACH COACH.

Once per year on page 4 of your coach registration there will be background check paperwork to fill out & submit.

If you are within your one year time period, a background check will not appear on page 4 of your form and you will then be finished with your coach registration.

\*Example of background check on page 4, this only appears once per year on your coach registration.



## Coach - Example Coach Name

**Personal Information**

Legal Name	Example	Coach	Name	
	First	Middle	Last	Suffix
Gender	<input type="radio"/> Male <input checked="" type="radio"/> Female			
Date of Birth	1	7	1972	
	Month	Day	Year	
SSN	123	45	6789	
State ID#				
Gov't Visa#				
Home Phone	918-268-5770			
Work Phone				
Address	1001 S. Main St.			
City	Broken Arrow			
State	OK			
Zip Code	74012			
Email Address	baso@brokenarrowsoco			
License				
Grade				
Previous Residences (in last 5 years)	City, State, Date			

**Background Information Disclosure**

NO Have you ever in your entire life been charged with, arrested for, pleaded guilty to or been convicted of a crime? You must disclose this requested information even if the charges were dismissed or you were acquitted, the conviction was stayed or vacated, the record sealed or expunged or you were told you need not disclose this information.

YES If yes, please explain \_\_\_\_\_

NO Have you ever in your entire life been charged with, arrested for, pleaded guilty to or been convicted of a crime against a person? You must disclose this requested information even if the charges were dismissed or you were acquitted, the conviction was stayed or vacated, the record sealed or expunged or you were told you need not disclose this information.

YES If yes, please explain \_\_\_\_\_

NO Have you ever in your entire life been charged with, arrested for, pleaded guilty to or been convicted of any violation of the law other than a minor traffic violation? You must disclose this requested information even if the charges were dismissed or you were acquitted, the conviction was stayed or vacated, the record sealed or expunged or you were told you need not disclose this information.

YES If yes, please explain \_\_\_\_\_

State Registered Oklahoma

**Background Check Agreement & Digital Signature**

**Important!** You must scroll to the bottom of the agreement to reach the digital signature area. Please read and review all information before submitting. Once you submit the background check form it cannot be modified.

**Background Check Agreement**

I understand that:

a. It is the intent of OSA to deny certification to any person who has plead no contest or been convicted of violence or of a crime against a person and/or does not meet the requirements set forth in the OSA Risk Management Classification Guidelines.

b. I hereby certify that all statements made in this application are true, and the information, which I have furnished, on this form is subject to verification, which may include a criminal history check. I agree and understand that any misstatements of the material facts herein will cause forfeiture on my part to volunteer with OSA.